BOARD OF EDUCATION
HALF HOLLOW HILLS CENTRAL SCHOOL DISTRICT
MEETING OF SEPTEMBER 22, 2008

APPROVED WITH TWO AMENDMENTS – OCTOBER 6, 2008 – OFFICIAL COPY

MEMBERS PRESENT:	Fran Greenspan, President Jay Marcucci, Vice President Jeanine Bottenus Carole Catapano Jill Kaufman James Ptucha Anne Marie Sorkin
MEMBERS ABSENT:	None
ALSO PRESENT:	Sheldon Karnilow, Superintendent Mike DeStio, Assistant Superintendent for Secondary Education Kelly Fallon, Assistant Superintendent for District-wide Administration Patrick Harrigan, Assistant Superintendent for Research, Assessment, and Special Services Victor Manuel, Assistant Superintendent for Finance and Facilities Mary Rettaliata, Assistant Superintendent for Elementary Education Jack Feldman, Esq., Board Counsel Rosanne Marini, District Clerk, and Guests
CALL TO ORDER:	The meeting, held at High School East, was called to order by Mrs. Greenspan at 7:00 p.m.
EXECUTIVE SESSION:	A Motion was made by Mrs. Bottenus, seconded by Mr. Ptucha, and carried unanimously (7-0) to convene into Executive Session at 7:00 p.m. in order to discuss contractual and personnel issues.
OPEN SESSION:	The meeting convened into Open Session at 8:10 p.m.
PLEDGE OF ALLEGIANCE:	Mrs. Greenspan commenced the meeting with the Pledge of Allegiance. The Board of Education and Administration introduced themselves to the audience. Dr. Karnilow said it was a pleasure to be at High School East this evening. He introduced High School East Principal, Dr. Jeffery Woodberry.

PRINCIPAL'S MESSAGE: Dr. Woodberry welcomed everyone to High School East. He highlighted the recent structural changes to the building such as the new cafeterias, 4 science labs refurbished, and beautiful murals with our school colors. There has been an increase in school spirit making High School East a better place for students. Homecoming is Saturday, Sept. 27th, with the parade starting at 10:00 a.m. and kickoff at 1:30 p.m., and a week full of activities. Academically, the results on our standardized tests and college acceptances have been exceptional! High School East has 9 commended scholars in the National Merit Scholarship Program, with 1 semifinalist. Additionally, we have 6 artists who will have their work displayed in the Embracing Our Differences Show at Hecksher State Park throughout October. Also, the New York State Public High School Athletic Association has recognized several East teams for their exemplary Spirit of Sportsmanship. Dr. Woodberry thanked the Board of Education and Central Office Administration for all of their support so that our students may succeed.

NATIONAL MERIT SEMIFINALISTS: The Superintendent and Board of Education honored three students recognized as National Merit Semifinalists.

Lauren Feldman - *High School West*
Julia Goldberg - *High School East*
Matthew Klein - *High School West*

MINUTES: A Motion was made by Mrs. Catapano, seconded by Mr. Marcucci, and carried unanimously (7-0) to accept the Minutes of September 8, 2008 as written.

CORRESPONDENCE: The District Clerk highlighted the letters received by the Board:

9/5/08 – Letter regarding the appeal of a Superintendent's Decision
9/17/08 – Letter from Putnam Valley CSD regarding a proposed resolution for the NYSSBA Convention

BOARD COMMITTEE REPORTS: Mrs. Kaufman reported that the Education Committee met last week with Mike DeStio and discussed the following items:

- Made some tentative changes to the Athletic Handbook which the Board will be getting a draft copy of.
- FAQ "Frequently Asked Questions".
- Seeing if there was any interest in adding a Bowling Team.
- Gathering information on a Tennis Program in the middle schools.

Mrs. Kaufman also reported that the Legislation Committee will meet this week on Thursday at 11:15 a.m.
Mrs. Bottenus reported that the Facilities Committee met and discussed the new windows at the middle school, the Transportation Building and the various on-going projects throughout the District.

Mrs. Greenspan added that Mrs. Bottenus has created drawings of both High School East and High School West auditoriums.

Mrs. Kaufman added one more item that was discussed at the Education Meeting which was the Guidance Department and the ratio of students.

Mrs. Sorkin announced that there will be a Budget Committee Meeting on Thursday at 10:00 a.m.

Mrs. Catapano reported there was a Transportation Committee Meeting two weeks ago. A consultant that was hired presented a report to improve our transportation efficiency. We have implemented some of his suggestions on some of our runs already. We also discussed the possibility of hybrid buses as recommended by Senator Schumer. The Transportation Building construction was also discussed.

Mr. Ptucha reported on Community Awareness. A community alert was sent out in the Otsego Park area with reports of an indecent man approaching females. The man is described in his mid 40's, usually with no pants on, wearing his shorts on his head. Tanger, Deer Park, is anticipating their grand opening on Thursday, October 23rd. They are planning a weekend of festivities and are projecting attracting over 200,000 people. We are watching the new proposals by the Town of Huntington (Baylis and Ruland Road) and the Town of Babylon (Farmingdale University).

REVISION AND ADOPTION
OF EXISTING POLICIES: Mrs. Greenspan offered the "Second Reading" of revisions of the following policies:

Policy #6216 *Budget Transfers* – This revision was recommended by our Internal Auditors which simply coincides with our current practice of providing informational transfers on a monthly basis instead of quarterly.

Policy #6228 *Investment Policy* – Recent NYS Comptroller Audit reports recommend having a wire transfer policy. Accordingly, we are revising our existing Investment Policy to meet this recommendation.

Policy #6421.1 *Purchasing* – This policy is being revised as per the recommendation from the State Comptroller's Office to include guidelines with respect to the purchase of green cleaning supplies.

A Motion was made by Mr. Marcucci, seconded by Mrs. Bottenus, and carried unanimously (7-0) to adopt the above revisions of policies.

COMMENTS FROM VISITORS:

Michael Carter addressed the Board about his child's out-of-school suspension.

Giselle Carter stated she is finding it difficult to get her child educated at this point.

Alysa Leonard asked if the Board has obtained any legislative grants from the State for technology.

Kesha Woodard thanked Mr. Manuel for a smooth start (transportation-wise) to the school year. She asked about repeat flyers coming home from the schools and outside people contacting us through flyers. She inquired about handicapped parking at our schools and staff discipline.

Dr. Karnilow mentioned that we have heard a lot about a tax cap recently. Mr. Manuel will be doing a presentation on a tax cap at the October 27, 2008 Board Meeting.

Dr. Karnilow has been invited to be the statewide representative looking into a new initiative with regard to social and emotional learning. Patrick Murphy, *Director of Health and Physical Education*, is in charge of this Committee in our District.

Dr. Karnilow has been working with superintendents and college presidents to develop a Long Island-wide policy on academic integrity. In Half Hollow Hills, we have already drafted a policy with the help of Jeff Wooberry and Allison Strand.

ACTION ITEMS: **PERSONNEL REPORT**

A Motion was made by Mr. Marcucci, seconded by Mrs. Sorkin, and carried unanimously (7-0) to take the Personnel Report in its entirety.

A Motion was made by Mr. Marcucci, seconded by Mrs. Sorkin, and carried unanimously (7-0) to approve the Personnel Report as follows:

CERTIFICATED PERSONNEL

Leaves of Absence

1. Allison Zusmer CW/Science 10/14/08-6/30/09

Family Medical Leaves

1. Jason Brittman CH/Librarian 10/6/08-12/26/08

Changes

1. Christine Aronica 1A HSE/.7 Math
   Change to .7 from .5 (additional class added) Eff. 9/1/08
2. Loredana Mannino 1B CW/HSW/.6 For. Lang.
   Change to 1B (verification of additional credits) Eff. 9/1/08
3. Danielle McRoy 5J WH/Music
   Change to 5J (verification of additional credits) Eff. 9/1/08
4. Maureen O'Connell 9D DW/.6 Health
   Change to .6 from .5 (additional health services) Eff. 9/1/08

Substitutes

1. Katie Bellissimo
2. Antoinette Costa
3. Alex Evangelista
4. Michael Gerardi
5. Dawn Vasti

Substitutes for FMLA

1. Brian Harris $237.59 (1/200 of Step 1A)
2. Kristine Nazzaro $237.59 (1/200 of Step 1A)
3. Janine Villez $237.59 (1/200 of Step 1A)

NON-CERTIFICATED PERSONNEL

Retirements

1. Robert Perrott Maintenance District-wide 11/3/08

Resignations

1.	Theresa Caraballo	Special Ed. Para/SH	9/3/08
2.	Samantha Woerner	Special Ed. Para/WH	9/2/08
3.	Nina Hoenig	Paraprofessional/PAU	6/30/06
4.	Gloria O'Brien	Lunchroom Monitor/PAU	9/5/08

Terminations

1.	Josephine Baldassare	Food Service Worker/HSE	8/25/08
2.	Lori Parisi	Food Service Worker/HSW	8/25/08

Leaves of Absence

1.	Christine Anderson	Paraprofessional/SUN	9/2/08-6/26/09

Appointments/Probationary

1.	Robert Addison	Bus Driver/Transportation	9/23/08

Changes

1.	Angelo Andreotti	Head Custodian/OTS to Night Head Custodian/HSE	10/1/08
2.	Annie Bierman	Monitor/HSW	9/2/08
3.	Steven Demieri	6 Hour Bus Driver to 8 Hour Bus Driver	9/2/08
4.	Glenn Perugini	$62,200 to $65,000 which is fully Grant funded from Pupil Personnel	9/1/08
5.	Harry Samberg	6 Hour Bus Driver to 8 Hour Bus Driver	9/2/08

Substitutes

1.	Monica Andali	Substitute Food Service Worker/HSE	9/23/08
2.	Margaret Gunther	Substitute Lunchroom Monitor/OTS	9/23/08
3.	Stacy Solomon	Substitute Paraprofessional	9/23/08
4.	Gaetana Zacchino	Substitute Paraprofessional/ Monitor/OTS	9/23/08

Appointments/Provisional

1.	Robert Kossack	$52,000 Computer Technician/ Instructional Computers	10/6/08

Appointments/Permanent

1.	Milton Hubbard	Night Custodian/SUN	9/23/08

Appointments – Monitors/Paraprofessionals/Etc.

1.	Felicia Amorello	Step 5/$14.32 Special Ed. Para/CH	9/23/08
2.	Janet Bellezza	Step 1/$11.44 Special Ed. Para/SH	9/23/08
3.	Christine Beyrouty	Step 7/$15.91 Special Ed. Para/OTS	9/23/08

4.	Sean Brady	Step 5/$14.32	Special Ed. Para/SH	9/23/08
5.	Kathy Calderon	Step 5/$14.32	Special Ed. Para/OTS	9/23/08
6.	Eric Caminati	Extended Day	ABA Para/PPS	9/23/08
7.	Stacey Caracola	Step 1/$11.44	Special Ed. Para/VAN	9/23/08
8.	Lauren Ciaccio	Step 5/$14.32	Special Ed. Para/SH	9/23/08
9.	Michelle Colavito	Step 5/$14.32	Special Ed Para/SH	9/23/08
10.	Domenica Corcoran	Step 5/$14.32	Special Ed. Para/OTS	9/23/08
11.	Lisa Drago	Step 5/$14.32	Special Ed. Para/SH	9/23/08
12.	Erica Esposito	Step 4/$13.01	Special Ed. Para/CW	9/23/08
13.	Lauren Eusanio	Step 5/$14.32	Special Ed. Para/SH	9/23/08
14.	Amanda Fishkin	Step 4/$13.01	Special Ed. Para/HSW	9/23/08
15.	Lauren Florio	Step 4/$13.01	Special Ed. Para/HSE	9/23/08
16.	Allison Gismondi	Step 1/$11.44	Special Ed. Para/WH	9/23/08
17.	Gina Gregory	Step 5/$14.32	Special Ed. Para/SUN	9/23/08
18.	Heidi Griffenkrantz	Step 3/$13.01	Special Ed. Para/CW	9/23/08
19.	Francine Grumet	Step 5/$14.32	Special Ed. Para/FP	9/23/08
20.	Eugene Hanley	Step 5/$14.32	Special Ed. Para/HSE	9/23/08
21.	Alyssa Kahn	$10.27	Lifeguard/HSW	9/23/08
22.	Alyson Kanaras	Step 5/$14.32	Special Ed. Para/HSW	9/23/08
23.	Rachel Kelly	Step 5/$14.32	Special Ed. Para/SH	9/23/08
24.	Lauren Kiszenik	Step 5/$14.32	Special Ed. Para/SH	9/23/08
25.	Andrea Kleiner	Step 5/$14.32	Special Ed. Para/SH	9/23/08
26.	Tallin Lamonaca	Step 5/$14.32	Special Ed. Para/SUN	9/23/08
27.	Jill Lauro	Step 5/$14.32	Special Ed. Para/HSW	9/23/08
28.	Jenny Levinson	Step 5/$14.32	Special Ed. Para/CH	9/23/08
29.	Allison Machold	Step 1/$11.44	Special Ed. Para/SUN	9/23/08
30.	Patricia Mazzone	Step 5/$14.32	Special Ed. Para/SH	9/23/08
31.	Jamie McCann	Step 1/$11.44	Special Ed. Para/CH	9/23/08
32.	Lisa Marie Metzger	Step 5/$14.32	Special Ed. Para/SH	9/23/08
33.	Denise Page	Step 5/$14.32	Special Ed. Para/CH	9/23/08
34.	Emily Picarello	Step 5/$14.32	Special Ed. Para/CW	9/23/08
35.	Mary Radecki	Step 1/$11.44	Reading Para/SUN	9/23/08
36.	Marialayne Rafferty	Step 5/$14.32	Special Ed. Para/SUN	9/23/08
37.	Danielle Rovello	Step 5/$14.32	Special Ed. Para/HSE	9/23/08
38.	Janet Scannel	Step 5/$14.32	Special Ed. Para/OTS	9/23/08
39.	Meredith Smolen	Step 5/$14.32	Special Ed. Para/CW	9/23/08
40.	Samara Sommer	$10.27	Lifeguard/HSW	9/23/08
41.	Adrienne Spinelli	Step 1/$11.44	Special Ed. Para/HSW	9/23/08
42.	Tina Spy	Step 5/$14.32	Special Ed. Para/OTS	9/23/08
43.	Tara Tinnin	Step 5/$14.32	Special Ed. Para/SH	9/23/08
44.	Rebecca Willane	Step 5/$14.32	Special Ed. Para/HSW	9/23/08
45.	Renee Warish	Step 5/$14.32	Special Ed. Para/SUN	9/23/08
46.	Michael Wenger	Step 5/$14.32	Special Ed. Para/HSW	9/23/08
47.	Lesley Zlicha	Step 5/$14.32	Special Ed. Para/SUN	9/23/08

ADDITIONAL COMPENSATION

A) Additional Extra Curricular Clubs (a1 – a2)
B) Curriculum Writing Reimbursement
C) ELA Sampler Scoring – Fall Staffing
D) Hills on Stage Salaries – 2008/2009
E) NYS Selection/Certification
F) PDP
G) Pupil Personnel (g1 – g11)
H) Salary Adjustments
I) Summer Weight Training Conditioning

RESOLUTION: **BE IT HEREBY RESOLVED** that the Board of Education of the Half Hollow Hills Central School District approves the terms of a memorandum of agreement between the Board of Education and Local 1181-1061 Amalgamated Transit Union, AFL-CIO, representing transportation unit employees covering the period of July 1, 2008 to June 30, 2012 and authorizes Kelly Fallon, Assistant Superintendent for District-wide Administration, to sign the MOA on the Board's behalf, and the Board President to sign the contract.

A Motion was made by Mrs. Sorkin, seconded by Mr. Marcucci, and carried unanimously (7-0) to approve the above Resolution.

Mrs. Greenspan thanked Mrs. Fallon for all of her work in completing all of our unit contracts.

BUDGET TRANSFERS: A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the Budget Transfers.

BID AWARDS: A Motion was made by Mr. Marcucci, seconded by Mrs. Sorkin, and carried unanimously (7-0) to approve the following Bid Awards:

1. Bid #09-06: New Security System
2. Bid #09-09: Art Equipment
3. Bid #09-10: Purchase & Delivery of Musical Instruments
4. Bid #09-11: Furnish & Install RPZ and Hot-Box Design at High School East

DISPOSITION OF SURPLUS AND
OBSOLETE EQUIPMENT: <u>TECHNOLOGY EQUIPMENT</u>
BE IT RESOLVED that upon the recommendation of Corinne Carriero, Director of Instructional Technology, that the listed Net

TV, Sharp Linytron and Toshiba TV, due to lack of functionality, are no longer viable for use by the District and are hereby declared surplus and to be disposed of in a manner that is in the best interest of the Half Hollow Hills Central School District.

HIGH SCHOOL WEST WEIGHT ROOM EQUIPMENT
BE IT RESOLVED that upon recommendation of Patrick Murphy, Director of Health & Physical Education, that the listed equipment from High School West Weight Room, due to safety issues, are no longer viable for use by the District and are hereby declared surplus and to be disposed of in a manner that is in the best interest of the Half Hollow Hills Central School District.

A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the above Resolutions.

CLAIMS AUDIT REPORT: A copy of the Claims Audit Report for the period ending August 31, 2008, prepared by Michael Kearns, Claims Auditor, has been forwarded to the Board.

WARRANTS: Bills pending Claims Auditor approval totaling $4,302,668.88. The Claims Audit Report for these bills will be provided at the next board meeting.

CSE RECOMMENDATIONS: A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the CSE Recommendations of September 22, 2008.

CPSE RECOMMENDATIONS: A Motion was made by Mr. Marcucci, seconded by Mrs. Sorkin, and carried unanimously (7-0) to approve the CPSE Recommendations of September 22, 2008.

CONSULTANT CONTRACTS: A Motion was made by Mr. Marcucci, seconded by Mrs. Bottenus, and carried unanimously (7-0) to approve the following consultant contracts as follows:

- Peter Brennan d/b/a BrenHall Business Management, Co.
- Karen Calandra
- Susan Genicoff d/b/a 610 Associates **TABLED**
  (Mrs. Kaufman requested to have a meeting on this item)
- Grace Gorman (two contracts)
- Island Tutoring Center
- St. James Tutoring, Inc.

REAUTHORIZATION OF IDEA: A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to appoint each general education teacher to serve as members on the Committee on Special Education.

APPOINTMENT OF PARENT REPRESENTATIVE: A Motion was made by Mr. Marcucci, seconded by Mrs. Bottenus, and carried unanimously (7-0) to appoint Mrs. Lisa Dowler as a Parent Representative to the Committee on Special Education and to the Committee on Preschool Special Education.

CHANGE IN PHYSICIANS' FEES 2008/2009: A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to change the physicians' fees for the 2008-2009 school year for coverage at football games from $150 to $200.

COMMENTS FROM VISITORS: Michael Carter addressed the Board about an incident on a bus.

Giselle Carter stated she would like to see her son back in school.

David Broder asked the Board to clarify the procedures for young children getting on and off the bus.

Tanya Baptiste asked if there is any plan to refurbish the library at High School West.

RESOLUTION: **BE IT HEREBY RESOLVED** that upon a review of the record of a disciplinary proceeding of student ID #030099, the Board of Education of the Half Hollow Hills Central School District denies the appeal of the Superintendent's decision.

A Motion was made by Mr. Marcucci, seconded by Mrs. Sorkin, and carried unanimously (7-0) to approve the above Resolution.

ADJOURNMENT: A Motion was made by Mr. Marcucci, seconded by Mrs. Sorkin, and carried unanimously (7-0) to adjourn the meeting at 9:15 p.m.

Respectfully submitted,

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Rosanne Marini, District Clerk