BOARD OF EDUCATION
HALF HOLLOW HILLS CENTRAL SCHOOL DISTRICT
MEETING OF MAY 10, 2010

APPROVED AS WRITTEN – JUNE 7, 2010 – OFFICIAL COPY

MEMBERS PRESENT: Jay Marcucci, President
Jeanine Bottenus, Vice President
Carole Catapano
Eric Geringswald
Frank Grimaldi
James Ptucha
Anne Marie Sorkin

MEMBERS ABSENT: None

ALSO PRESENT: Sheldon Karnilow, Superintendent
Kelly Fallon, Assistant Superintendent for District-wide Administration
Patrick Harrigan, Assistant Superintendent for Research, Assessment, and Special Services
Victor Manuel, Assistant Superintendent for Finance and Facilities
Mary Rettaliata, Assistant Superintendent for Elementary Education
Florence Frazer, Esq., Board Counsel
Rosanne Marini, District Clerk and Guests

CALL TO ORDER: The meeting, held at the Fran Greenspan Administration Center, was called to order by Mr. Marcucci at 5:00 p.m.

EXECUTIVE SESSION: A Motion was made by Mrs. Bottenus, seconded by Mrs. Sorkin, and carried unanimously (7-0) to convene into Executive Session at 5:00 p.m. in order to discuss contractual and personnel issues.

OPEN SESSION: The meeting convened into Open Session at 8:15 p.m.

PLEDGE OF ALLEGIANCE: Mr. Marcucci commenced the meeting with the Pledge of Allegiance.

The Board of Education and Administration introduced themselves to the audience.

Dr. Karnilow welcomed everyone to this evening's meeting. Earlier this evening, a ceremony was held to honor the members of our professional staff receiving tenure in Half Hollow Hills. This is a demanding milestone to achieve and we are very proud of these individuals who are now becoming a permanent part of our District.

Dr. Karnilow announced that he was contacted by the Babylon Citizens Council on the Arts who each year nominates directors and actors for excellence in theater. Two High School East productions received 16 out of 22 nominations: ***The Laramie Project*** and ***Pippin***.

JON ANTONY BONATTI MEMORIAL SCHOLARSHIP FUND:

Dr. Karnilow asked to take the agenda slightly out of order to offer the following Resolution:

BE IT RESOLVED that the Board of Education of the Half Hollow Hills Central School District hereby establishes a scholarship in the name of Jon Antony Bonatti to be awarded annually to a High School West senior meeting certain criteria established by his family.

A Motion was made by Mr. Grimaldi, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the above Resolution.

Dr. Karnilow read a poem at the request of Jon Antony Bonatti's mother, Joanne Anselmo, relating to Jon Antony Bonatti.

RECOGNITION OF STUDENTS AND STAFF:

Dr. Karnilow, along with Supervisor Steve Stern and the Board of Education proudly recognized the following students and staff for achieving high levels of excellence.

Ms. Deb Intorcia, Principal of High School West, on behalf of Francesco Fratto, presented a certificate to Nahed Desouky a Senior at High School West in the English as a Second Language (ESL) Program for winning a scholarship for $17,000 to St. John's University.

Bill Mitaritonna, High School West Boys Varsity Basketball Coach, presented the 2009-2010 Class AA Long Island Champions High School West Boy's Basketball Team.

High School West Boy's Track 2009-2010 Suffolk County Champions were recognized.

Brian Doelger, Head Coach of High School East JV Girls Basketball Team was recognized as Coach of the Year.

Boy's Swimming and Diving 2009-2010 Suffolk County Champions were recognized.

The meeting took a brief recess at 8:35 p.m.
The meeting returned to open session at 8:45 p.m.

PRESENTATION: Budget Hearing on the 2010-2011 Budget

Mr. Manuel, *Assistant Superintendent for Finance and Facilities*, presented the proposed 2010-2011 Budget which will be voted on by the community on Tuesday, May 18, 2010. Voting will take place in the High School East Gym from 7:00 a.m. to 10:00 p.m. Handouts of Mr. Manuel's presentation were provided to the audience.

COMMENTS FROM VISITORS: Mitchell Sorkin asked when the District will be getting the MTA money back.

MINUTES: A Motion was made by Mrs. Bottenus, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the Minutes of April 19, 2010 and April 27, 2010 as written.

CORRESPONDENCE: The District Clerk highlighted the correspondence received by the Board:

3/26/10 – Letter from a parent Re: Her child's discipline at the school level.

4/12/10 – Letter from a student Re: A testing incident.

BOARD COMMITTEE REPORTS: Mr. Marcucci reported that the Education Committee met with Mrs. Rettaliata to review the new Math Program *enVision* to support mathematics instruction in kindergarten through fifth grade.

Mr. Geringswald commented that the trial program with *enVision* has been on-going for over a year now and is extremely well thought out.

Mrs. Rettaliata explained the pilot program included 73 teachers in all seven elementary buildings. Instructional materials from eight vendors were reviewed by the committee and rated. Three programs were piloted and evaluated. Mrs. Rettaliata is confident that *enVision* is the best program that will support our students' ability to meet and exceed the New York State standards in mathematics for their grade level. Mrs. Rettaliata thanked Mr. Labrocca, *Math Director*, for all of his assistance with this pilot program.

ACTION ITEMS: PERSONNEL REPORT

A Motion was made by Mrs. Catapano, seconded by Mr. Grimaldi, and carried unanimously (7-0) to take the Personnel Report in its entirety.

A Motion was made by Mr. Grimaldi, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the Personnel Report as follows:

District-wide Administration Report

1. Tenure

The following staff members are eligible for appointment to tenure on the dates indicated below. The Superintendent of Schools has recommended their appointments.

Staff Members

Administrators	Position	Beg. Date	Tenure Date
Debra Intorcia	Principal/HS West	07/01/07	06/30/10
Dr. Jeffery Woodberry	Principal/HS East	07/10/07	06/30/10
Daniel Helmes	Coordinator MS Special Ed./DW	07/10/07	06/30/10
Frank Pugliese	12 Month Asst. Principal/HS West	07/10/07	06/30/10
Mary Lippert	10 ½ Month Asst. Principal/HS West	07/10/07	06/30/10
Christopher Smalley	10 ½ Month Asst. Principal/Signal Hill	07/10/07	06/30/10
Patrick Murphy	Director of Health/Physical Ed./DW	07/10/07	06/30/10
Brennen Bierwiler	10 ½ Month Asst. Principal/Paumanok	08/21/07	08/20/10

Teachers

Lucille Kenney	Teacher of the Gifted/DW	09/01/04	08/31/07
Valerie Geiler	Teacher of the Gifted/DW	09/01/07	08/31/10
Efstathia Michaelides	Elementary/Vanderbilt	09/01/07	08/31/10
Jackie Kaunitz	Special Education/Signal Hill	09/01/07	08/31/10
Denise Salatti	Foreign Language/ HS West	09/01/07	08/31/10
Robert Ianne	Technology/Candlewood	090/1/07	08/31/10
Jonathan Bowen	English Lang. Arts/HS West	09/01/07	08/31/10
Danielle Mahoney	English Lang. Arts/HS East	09/01/07	08/31/10
Patrick Rendon	English Lang. Arts/HS East	09/01/07	08/31/10
Robert Rizzo	Physical Education/HS East/HS West	09/01/07	08/31/10
Richard Von Voigt	Physical Education/Signal Hill	09/01/07	08/31/10
Christopher DeRose	Special Education/HS West	09/01/07	08/31/10
Beth Arikian	Foreign Language/West Hollow/HS East	09/01/07	08/31/10
Ashley Kelso	Mathematics/Candlewood	09/01/07	08/31/10
Michael Lupa	Physical Education/Candlewood	09/01/07	08/31/10
Juanita Simpson	Special Education/HS West	09/01/07	08/31/10
John Snow	Physical Education/West Hollow	09/01/07	08/31/10
Amanda Strack	Physical Education/ Vanderbilt	09/01/07	08/31/10
Lauren Weber	Physical Education/Signal Hill	09/01/07	08/31/10
Alexandra DiMartino	Social Studies/HS West	09/01/07	08/31/10
Brett Kindelmann	Elementary/Forest Park	09/01/07	08/31/10
Ashley Maguire	Mathematics/HS West	09/01/07	08/31/10
David Michal	Mathematics/HS East	09/01/07	08/31/10
Matthew Ventimiglia	Special Education/HS West	09/01/07	08/31/10
Ben Wiley	Art/HS East	09/01/07	08/31/10
Danielle Reinhardt	Psychologist/Forest Park	09/01/07	08/31/10
Jennifer McMahon	Social Studies/West Hollow	09/01/07	08/31/10
Jason Braun	Science/HS East	09/01/07	08/31/10
Jennifer Cinelli	Special Education/ West Hollow	09/01/07	08/31/10
Robin Clemente	Mathematics/ West Hollow	09/01/07	08/31/10
Matthew DiPalmo	Science/HS East	09/01/07	08/31/10
Jillian Pennisi	Special Education/West Hollow	09/01/07	08/31/10
Colleen Balsamo	Special Education/Vanderbilt	09/01/07	08/31/10
Lauren Smath	Special Education/Otsego	09/01/07	08/31/10
Caryn Meirs	Teacher of the Gifted/DW	09/01/08	08/31/10 **
Andrea Stellato	Music/Candlewood	09/01/08	08/31/10 **
Glori Engel	Reading/Vanderbilt	09/01/08	08/31/10 **

** Two-Year Tenure

B. Additional Compensation (See Personnel Report Items a - h)

a) Retirements

Certificated Personnel

1. Gary Herman, Special Education/HS West — Effective Date 6/30/10
2. Anna Milone, Foreign Language/HS East — Effective Date 6/30/10

Non-Certificated Personnel

1. Karen Nicoletti, Special Education Paraprofessional/Signal Hill — 06/28/10
2. Lorraine Werner, Paraprofessional/Central Office — 06/28/10

b) Resignations

Certificated Personnel

1. Diane Cherney, English/West Hollow — Effective Date 06/30/10
2. Diane Futterman, Reading/District-wide — Effective Date 06/30/10
3. Christine Paladino, Librarian/Sunquam — Effective Date 06/30/10
4. Michael Russo, Psychologist/Paumanok — Effective Date 06/30/10

Non-Certificated Personnel

1. Meredith Lange, Special Education Paraprofessional/Otsego — 09/01/09
2. James Wallace, Special Education Paraprofessional/Paumanok — 04/30/10

c) Termination

Certificated Personnel

None

Non-Certificated Personnel

None

d) Leaves of Absence

Certificated Personnel

1. Leigh Friedman, Special Ed./Forest Park — 09/01/10 – 06/30/11 — Child Care
2. Susan Webber, Science/H.S. East — 09/01/10 – 06/30/11 — Child Care

Certificated Family Medical Leaves

1. Tania Godoy, Art/HS East — 05/21/10 – 10/22/10 — Child Care
2. Donald Herr, Health/Physical Ed./HS West — 05/03/10 – 06/30/10 — Child Care
3. Nancy Holmes, Special Education/Otsego — 05/24/10 – 10/01/10 — Child Care
4. Kyle Madden, Special Education/HS West — 06/01/10 – 06/18/10 — Child Care
5. Kara Schwartz, Elementary/Signal Hill — 06/07/10 – 11/05/10 — Child Care

Non-Certificated Personnel

None

e) Employee Returning to Regular Status

Certificated Personnel

None

Non-Certificated Personnel

None

f) Appointments/Probationary

Certificated Personnel

None

Non-Certificated Personnel

1. Angela Carolan, Step 1, $26,081,10-month Clerk-Typist/Staff Dev.Office 05/11/10
2. Kim Doner, Step 1, $27,151, 10-month Sr. Clerk-Typist/Child Nutrition 06/07/10
3. Tara Francis, Step 1, $32,581, Clerk-Typist/Pupil Personnel 07/01/10
4. Amelia Pechar, Step 1, $26,863,10-month Clerk-Typist/HS West 09/01/10
5. Lisa Spahn, Step 1, $34,905, Account Clerk/Accounting 07/01/10

g) Appointments/Leave of Absence Replacements

Certificated Personnel

1. Stephanie Vitale, Step 8F, Speech, District-wide 09/01/10 – 06/30/11
2. Lisa Zarkadas, Step 4E, Speech/District-wide 09/01/10 – 06/30/11

Non-Certificated Personnel

None

h) Appointment/Part-time

Certificated Personnel

None

Non-Certificated Personnel

None

i) Change

Certificated Personnel

None

Non-Certificated Personnel

1. Steve Baialardo, Night Custodian/High School West to High School East 05/11/10

j) Substitutes

Certificated Personnel

* 1. Gloria Gill
* 2. Lauren Gurich
* 3. Edward E. Reiser

Substitutes for FMLA

Certificated Personnel

1.	Joanne Burghard	$244.72 (1/200 of Step 1A)
2.	Eric Caminati	$122.36 (.5 of 1/200 of Step 1A)
3.	Jeff Dimoulas	$244.72 (1/200 of Step 1A)
4.	Christyann Fernandez	$244.72 (1/200 of Step 1A)
5.	Nicole Kanehl	$244.72 (1/200 of Step 1A)
6.	Jennifer Roddy	$244.72 (1/200 of Step 1A)
7.	Jonathan Rufa	$ 97.88 (.4 of 1/200 of Step 1A)
8.	Marie Spina	$244.72 (1/200 of Step 1A)
9.	Jillian Terembes	$244.72 (1/200 of Step 1A)
10.	James Tomasello	$244.72 (1/200 of Step 1A)
11.	Alison Varrone	$244.72 (1/200 of Step 1A)

Non-Certificated Personnel

1.	Heather Blank, Substitute Special Education Para/Paumanok	05/11/10
2.	Michael Carlucci, Substitute FSW Driver	05/11/10
3.	Julie Competiello, Substitute Clerical/Transportation	05/11/10
4.	Christine Kossmann, Substitute Lunchroom Monitor/Otsego	05/11/10
5.	Lisa LoFaro, Substitute Monitor/West Hollow	05/11/10
6.	Darlene Thompson, Substitute Paraprofessional/Paumanok	05/11/10

k) Appointment/Provisional

Certificated Personnel

None

Non-Certificated Personnel

None

l) Appointment/Permanent

Certificated Personnel

None

Non-Certificated Personnel

None

m) Appointment/Reinstatement

Certificated Personnel

None

Non-Certificated Personnel

None

n) Appointment-Monitors/Paraprofessionals, etc.

Non-Certificated Personnel

None

* Note: Conditional appointment subject to State Education Department fingerprinting clearance.

ADDENDUM TO PERSONNEL REPORT

Additional Compensation (See Personnel Report Items a1 – a4)

TEXTBOOK ADOPTION
MATHEMATICS: A Motion was made by Mrs. Bottenus, seconded by Mrs. Catapano, and carried unanimously (7-0) to adopt the *enVision* Math Program to support mathematics instruction in kindergarten through fifth grade for use in the 2010-2011 school year.

BUDGET TRANSFERS: A Motion was made by Mrs. Sorkin, seconded by Mr. Grimaldi, and carried unanimously (7-0) to approve the Budget Transfers.

BID AWARDS: A Motion was made by Mr. Geringswald, seconded by Mrs. Bottenus, and carried unanimously (7-0) to approve the following Bid Awards:

1. Bid #10-19: Sheet Music
2. Bid #10-20: Music Supplies
3. Bid #10-21: International Harvester Parts
4. Bid #10-22: Automotive Oils & Fluids
5. Bid #10-23: Tires and Road Service
6. Bid #10-28: Soft Serve Frozen Dessert

HEALTH SERVICES: A Motion was made by Mrs. Catapano, seconded by Mr. Geringswald, and carried unanimously (7-0) to approve the following Health Services:

No. of Students	Name of District	Contract Price
4	Great Neck Public Schools	$3,874.96
1	Hauppauge Public Schools	694.81
1	Patchogue-Medford Schools	558.10
5	Plainview-Old Bethpage CSD	3,795.00
10	Smithtown CSD	7,595.30
2	Westbury UFSD	1,660.16

TAN RESOLUTION: A Motion was made by Mrs. Sorkin, seconded by Mr. Grimaldi, and carried unanimously (7-0) to approve the annual Tax Anticipation Note Resolution, prepared by Hawkins, Delafield and Wood, New York Bond Counsel, authorizing the sale of Tax Anticipation Notes not to exceed $40,000,000 in anticipation of the receipt of taxes to be levied for the fiscal year ending June 30, 2011.

SEQRA TYPE II ACTION:
SUNQUAM ELEMENTARY
SCHOOL: A Motion was made by Mrs. Bottenus, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the following Resolution:

WHEREAS, the Board of Education of the Half Hollow Hills Central School District is proposing the replacement of the roof at the Sunquam Elementary School (hereinafter the "proposed action"); and

WHEREAS, the Board of Education of the Half Hollow Hills Central School District has retained VHB Engineering, Surveying and Landscape Architecture, P.C. to review the proposed project, the State Environmental Quality Review Act and its implementing regulations at 6 NYCRR Part 617, and to make a recommendation to the Board of Education as to the proper classification of the proposed project; and

WHEREAS, the proposed action includes the replacement of the existing roof, and pursuant to 6 NYCRR §617.5(c)(2) of the implementing regulations of the State Environmental Quality Review Act, the "*replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site*…" is a Type II action; and

WHEREAS, consultations were undertaken with the New York State Office of Parks, Recreation and Historic Preservation ("OPRHP"); however, no response has yet been received. The Board of Education of the Half Hollow Hills Central School District will consider any recommendations offered by OPRHP to the maximum extent practicable;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Half Hollow Hills Central School District, as lead agency, after review of the action proposed at the Sunquam Elementary School, 6 NYCRR §617.5, and the opinion provided by VHB Engineering, Surveying and Landscape Architecture, P.C., hereby determines that the proposed action is a Type II Action pursuant to 6 NYCRR §617.5(c)(2) of the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

DONATION FOR THE HIGH SCHOOL EAST LAWN SIGN:

A Motion was made by Mrs. Bottenus, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the following Resolution:

BE IT RESOLVED, that the Board of Education moves to accept the generous donation from the High School East School Based Management Team towards the purchase of a lawn sign for High School East.

BE IT FURTHER RESOLVED, that the Board of Education authorizes these funds be added to the current 2009/2010 budget by increasing the appropriation as detailed below:

Appropriation
A1620 200 61 High School East Lawn Sign $ 12,834.66

GRANT FROM WESTERN SUFFOLK BOCES:

A Motion was made by Mr. Geringswald, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the following Resolution:

WHEREAS, the Board of Education has accepted the grant from Western Suffolk BOCES of $1,125.00.

BE IT FURTHER RESOLVED, that the Board of Education authorizes these funds be added to the current 2009-2010 budget by increasing the appropriation as detailed below:

Appropriation
A2110 200 52 Teaching Equipment – Candlewood $ 1,125.00

COOPERATIVE FOOD & SUPPLIES BID RESOLUTION:

A Motion was made by Mrs. Sorkin, seconded by Mr. Grimaldi, and carried unanimously (7-0) to continue to participate in the Long Island School Nutrition Directors' Association Cooperative Bid and adopt the attached Resolution for the 2010-2011 school year.

DISPOSITION OF TEXTBOOKS:

A Motion was made by Mrs. Catapano, seconded by Mrs. Sorkin, and carried unanimously (7-0) to approve the following Resolutions:

<u>BOOKS AT CANDLEWOOD AND WEST HOLLOW MIDDLE SCHOOLS FOR LOTE AND ESL</u>
BE IT RESOLVED, upon recommendation of Francesco Fratto, *Coordinator of LOTE and ESL*, the list of outdated textbooks that are no longer used, are hereby declared surplus and are to be disposed of in a manner that is in the best interest of the Half Hollow Hills Central School District.

<u>BOOKS AT HIGH SCHOOL EAST AND HIGH SCHOOL WEST MATHEMATICS</u>
BE IT RESOLVED, upon recommendation of Ronald J. Labrocca, *Director of Mathematics*, the lists of outdated textbooks that are no

longer used, are hereby declared surplus and are to be disposed of in a manner that is in the best interest of the Half Hollow Hills Central School District.

MONTHLY BUDGET TRANSFERS
INFORMATION REPORT: Report of the Budget Transfer for the month of April has been forwarded to the Board.

MANAGEMENT/APPROPRIATION
STATUS REPORT: Final Management/Appropriation Report for the period ending April 30, 2010 has been sent home to the Board of Education the week of May 3, 2010.

CLAIMS AUDIT REPORT: The Claims Audit Report for the period ending April 30, 2010, prepared by Michael Kearns, *Claims Auditor*, has been forwarded to the Board.

EMERGENCY
MANAGEMENT PLAN: An ***updated*** Emergency Management Plan must be adopted by the Board of Education yearly. Some changes have been made this year. The Plan will be presented for adoption at the June 7, 2010 Board Meeting. A copy of the updates are available in the Office of the District Clerk for review.

REVENUE
BUDGET STATUS: Revenue Budget Status Report for the 2009-2010 school year as of April 30, 2010 has been sent home to the Board of Education the week of May 3, 2010.

WARRANTS: Bills pending Claims Auditor approval totaling $4,398,288.27. The Claims Audit Report of these bills will be provided at the next Board Meeting.

CSE
RECOMMENDATIONS: A Motion was made by Mrs. Bottenus, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the CSE Recommendations of May 10, 2010.

CPSE
RECOMMENDATIONS: A Motion was made by Mrs. Sorkin, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the CPSE Recommendations of May 10, 2010.

CONSULTANT
CONTRACT: A Motion was made by Mrs. Sorkin, seconded by Mr. Grimaldi, and carried unanimously (7-0) to approve the Consultant Contract for Gersh Academy.

ACADEMIC INTERVENTION SERVICES PLAN (AIS) 2010-2012:

A Motion was made by Mrs. Sorkin, seconded by Mr. Grimaldi, and carried unanimously (7-0) to approve the revised two-year Academic Intervention Services Plan (AIS) for 2010-2012.

SCHEDULE OF BOARD OF EDUCATION MEETINGS:

A Motion was made by Mrs. Sorkin, seconded by Mrs. Bottenus, and carried unanimously (7-0) to approve the Schedule of Board of Education Meetings for the 2010-2011 school year.

APPOINTMENT OF ELECTION INSPECTORS FOR THE MAY 18, 2010 BUDGET VOTE:

A Motion was made by Mrs. Sorkin, seconded by Mr. Grimaldi, and carried unanimously (7-0) to approve the list of Election Inspectors (previously forwarded to the Board) for the May 18, 2010 Budget Vote.

COMMENTS FROM VISITORS:

Lisa Muhlbauer asked about the roof at Sunquam and SEQRA.

Jill Kaufman asked about the Sunquam roof.

Alissa Sue Taff stated that the Half Hollow Hills Board of Education is very transparent. Mrs. Taff also commented on the School Board election and that Mr. Schmitt's business was threatened. The Half Hollow Hills community must get above this and stop any intimidation tactics.

ADJOURNMENT:

A Motion was made by Mrs. Catapano, seconded by Mr. Grimaldi, and carried unanimously (7-0) to adjourn the meeting at 9:40 p.m.

Respectfully submitted,

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Rosanne Marini, District Clerk