

BOARD OF EDUCATION
HALF HOLLOW HILLS CENTRAL SCHOOL DISTRICT
MEETING OF NOVEMBER 18, 2002

APPROVED WITH AMENDMENTS - DECEMBER 2, 2002 - OFFICIAL COPY

MEMBERS PRESENT: Alissa Sue Taff, President

Steve Noskin, Vice President

Carole Catapano

Fran Greenspan

Bradley Kessler, M.D. (arrived at 7:50 p.m.)

Jay Marcucci

Anne Marie Sorkin

MEMBERS ABSENT: None

ALSO PRESENT: Sheldon Karnilow, Superintendent

Michael DeStio Assistant Superintendent for Secondary Education

Lawrence Light, Assistant Superintendent for Finance and Facilities

Gloria Smith, Assistant Superintendent for Elementary Education

Renée Wagenberg, Assistant Superintendent for Research, Assessment

And Special Services

Jack Feldman, Esq., Board Counsel

District Clerk, and Guests

CALL TO ORDER: The meeting, held at High School West, was called to order by Mrs. Taff at 7:00 p.m.

EXECUTIVE SESSION: A Motion was made by Mrs. Greenspan, seconded by Mr. Noskin, and carried unanimously (6-0) to convene into Executive Session at 7:00 p.m. in order to discuss personnel and contractual issues.

OPEN SESSION: The meeting convened into Open Session at 8:25 p.m.

PLEDGE OF

ALLEGIANCE: Mrs. Taff commenced the meeting with the Pledge of Allegiance.

The Board of Education and Administration introduced themselves to the audience. Mrs. Taff thanked High School West for hosting this evening's board meeting.

Mrs. Taff mentioned that the signs on Pinelawn Road announcing a meeting tomorrow at West Hollow Middle School is not a school board meeting. The County is holding a meeting concerning traffic and roadway conditions on Pinelawn Road, using the West Hollow Building.

PRINCIPAL'S MESSAGE: Dr. LoFrese, Principal of High School West, welcomed everyone, and said it's always a pleasure to have guests at High School West. He thanked the PTA for the refreshments this evening. He invited everyone to attend upcoming events at High School West, such as the Fall Sports Awards Program on 11/26 at 7:30 p.m., the production of *Arsenic and Old Lace* on 12/6 and 12/7, their monthly PTA meeting on 12/11 at 7:30 p.m., and their Winter Concert on 12/12, just to name a few. Dr. LoFrese recognized Mr. Vincent McCambley for his outstanding efforts in working with students collecting food items for our area's needy. Dr. LoFrese said our community is very fortunate to have two outstanding high schools. He shared High School West's exceptional scores on Regents results as compared to the national norm. The kinds of programs we have in Half Hollow Hills are recognized nationally. Dr. LoFrese commended the Board for our AP Program.

PRESENTATION: State of Affairs

Health & Physical Education

Local, State, National

Michael P. Schwenk, Director of Health & Physical Education, presented an overview of our Health and Physical Education programs. He reviewed many initiatives in the Health curriculum of Half Hollow Hills. He also addressed the Summit on Obesity held in Washington D.C. on October 6, 2002, and stressed the importance of students and teachers leading healthier lives. Peg Anderson, Health Teacher, presented new initiatives in Health Education in New York State and highlighted the Health Education Core Curriculum.

Dr. Karnilow congratulated Mr. Schwenk on receiving the *Suffolk Zone Amazing Person Award* which is indicative of his commitment to the young people in Half Hollow Hills and throughout Suffolk County. He also thanked him for his insightful presentation this evening.

Questions and comments from the Board of Education:

- Dr. Kessler invited Mr. Schwenk to attend the Board of Education Health & Safety Subcommittee Meeting to be held on Thursday, November 21, 2002 at 4:30 p.m.

- A Health curriculum that parents can get involved with geared at diminishing obesity.
- A symposium was suggested for the community at large on topics from nutrition to risk behaviors.
- An intervention time period in school at an early age.
- Intramural Program in terms of its ability to serve children who are not top level athletes
- Congratulations to teachers for integrating the curriculum, using geography maps and math in the Healthy Steps Program.
- Regarding Nutrition: What is being served to children at lunch.
- Conduct a survey of community health needs.

Questions and comments from the audience:

- Athletic competitions in schools
- Providing prescriptions for improvement in areas of children's weaknesses.

MINUTES: A Motion was made by Mrs. Catapano, seconded by Mr. Noskin, and carried unanimously (7-0) to approve the Minutes of November 4, 2002 with amendments.

CORRESPONDENCE: The District Clerk highlighted the letters received by the Board:

10/30/02 - Letter from Senator James Lack acknowledging the Board's letter in opposition to the proposed KeySpan energy plant.

BOARD COMMITTEE

REPORTS: Mr. Marcucci said the Board Technology Subcommittee will be meeting next month at a time to

be announced. This evening, the Board heard a presentation from Scholarchip on their smart chip id card and filtering package. This system can be used for attendance in class and Internet tracking.

Mrs. Greenspan reported that the Board Policy Subcommittee met and discussed Policy 4321.5 **Individualized Education Program Distribution**. Under a recent amendment to Section 4402 of the Education Law, each school district is required to adopt a policy ensuring that copies of each student's individualized education program is provided to each regular or special education teacher and related service provider responsible for implementing the student's IEP prior to the implementation of the student's special education program. Mrs. Greenspan offered the First Reading of this new policy, and read the policy out loud. Copies were made available for the audience. This new policy requires the Board to also amend **Practices and Procedures for the Purpose of Ensuring the Confidentiality of Personally Identifiable Data, Information or Records for Special Education Students**, Policy #2465. Mr. Feldman discussed the matter of the SED considering using a disk to store IEP information to maintain confidentiality. Mrs. Greenspan thanked Mrs. Wagenberg, Mr. Light, and Dr. Kessler for their help on this policy.

As the Board PTA Liaison, Mrs. Greenspan reported discussions on play dates and safety issues. Additionally, printing of student directories and staggering of office personnel is not consistent in all of the buildings.

Mrs. Greenspan reported that Nassau Suffolk School Boards Association has a tremendous concern that the budget deficit will go from \$5-6 billion to \$9-10 billion. Their concern is that there will be cuts and reductions in state aid. We need to begin our defense now.

Mr. Noskin reported on items from the Facilities Subcommittee:

- Signal Hill Parking Lot
- High School West Track construction has stopped because of problem with the asphalt. It will start up in approximately 1 week.
- Final plans for High School East and High School West bids will be ready in December for bidding in January.

Mrs. Catapano said there will be a Transportation Subcommittee meeting in the next month. Discussion items will be play dates and discipline on school buses.

Mrs. Taff reported on the New York State School Boards Annual Convention in Syracuse she attended with Mrs. Greenspan, Mrs. Sorkin, Mr. Marcucci and Dr. Karnilow. As Voting Delegate, Mrs. Taff represented the District in voting on Resolutions brought before the members. One resolution was on the low scores of the physics regents. The resolution asked for the physics regents to be rescored so that its more reflective of student grades. Another issue brought up was the vocational diploma which supports diplomas with alternative options such as technical training.

PENDING/UNFINISHED

BUSINESS: None

COMMENTS FROM

VISITORS: Jill Kaufman, Co-President of High School West, addressed the Board about overcrowding at High School West, the ratio of students to guidance counselors, and the number of secretaries in the office.

Denise Ham asked about guidance counselors going over college applications in the junior year.

Sandy Thomas stated she was concerned about students who are not athletic and are assessed on their physical agility.

ACTION ITEMS: **PERSONNEL**

A Motion was made by Mr. Marcucci, seconded by Mrs. Sorkin, and carried unanimously (7-0) to take the Personnel Report in its entirety.

A Motion was made by Mrs. Greenspan, seconded by Mr. Marcucci, and carried unanimously (7-0) to accept the Personnel Report as follows:

NON-CERTIFICATED PERSONNEL

Resignations

Nora Toich Monitor/SH Nov. 18, 2002

Leaves of Absence

Myriam Diaz Bus Driver/Trans. 10/29/02-4/29/03

Substitutes

Denise Cuebas Substitute Clerical, Paraprofessional Nov19, 2002

Kelly Purdon Substitute Clerical Nov. 19, 2002

Frank Warner Substitute Custodian Nov. 19, 2002

Appointments/Permanent

Wanda Wilson Food Service Worker/HSE Nov. 19, 2002

Appointments - Monitors/Paraprofessionals/Etc.

Andrea Fox Monitor/Sunquam \$8.38 Nov. 19, 2002

Dana Schulte Monitor/CW \$8.38 Nov. 19, 2002

Nora Toich Paraprofessional/CH \$8.41 Nov. 19, 2002

APPROVAL OF BILLS: A Motion was made by Mr. Marcucci, seconded by Dr. Kessler, and carried unanimously (7-0) to accept the Approval of Bills for \$695,252.52.

BID AWARDS: A Motion was made by Mrs. Greenspan, seconded by Mr. Marcucci, and carried unanimously (7-0) to approve Bid #03-07: Additions and Alterations at Candlewood Middle School (Supplemental Award).

A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve Bid #03-13: Purchase & Delivery of Silent Witness Surveillance Equipment.

A Motion was made by Mr. Marcucci, seconded by Dr. Kessler, and carried unanimously (7-0) to approve Bid Co-Op: Cafeteria Paper & Cleaning Supplies.

SENIOR CITIZEN REAL PROPERTY TAX EXEMPTION

TAX EXEMPTIONS FOR PERSONS WITH DISABILITIES AND LIMITED INCOMES:

A Motion was made by Mrs. Greenspan, seconded by Mr. Noskin, and carried unanimously (7-0) to approve the following Resolution:

BE IT RESOLVED by the Board of Education of the Half Hollow Hills Central School District that pursuant to Section 467 of the Real Property Tax Law of the State of New York, a partial exemption from real property taxation owned by certain persons 65 years of age or over is established in accordance with the following table:

BE IT RESOLVED by the Board of Education of the Half Hollow Hills Central School District that pursuant to Section 459-c of the Real Property Tax Law of the State of New York, a partial exemption from

real property taxation owned by certain persons with disabilities and limited incomes is established in accordance with the following table:

Percentage Assessed Valuation

Annual Income Exempt from Taxation

\$21,500 or less	50%
\$21,501 to \$22,500	45%
\$22,501 to \$23,500	40%
\$23,501 to \$24,500	35%
\$24,501 to \$25,400	30%
\$25,401 to \$26,300	25%
\$26,301 to \$27,200	20%
\$27,201 to \$28,100	15%
\$28,101 to \$29,000	10%
\$29,001 to \$29,900	5%

SUNQUAM LEAD

AGENCY DESIGNATION: A Motion was made by Mr. Noskin, seconded by Mr. Marcucci, and carried unanimously (7-0) to approve the following Resolution:

The Board of Education of the Half Hollow Hills Central School District is proposing additions and alterations at the existing Sunquam Elementary School, for State Education Department Project #580405060001008,

WHEREAS the proposed work specifically consists of a new addition for cafetorium/kitchen and two (2) classrooms (total area of addition: 5,618 square feet), four (4) new classrooms and main office addition (total area of addition: 5,983 square feet), and relocation of the existing sanitary system from the area of the proposed cafetorium to a grassy area between Sweet Hollow Road and the existing bus loop;

WHEREAS upon implementation of the proposed project, the existing 57,000± square foot elementary school would be increased to 68,600± square feet (represents a 20.4 percent expansion);

WHEREAS peak enrollment is expected at 761± students in the year 2005-2006, and staff positions are expected to be 96± in the peak enrollment year.

THEREFORE, BE IT RESOLVED that as no objections have been received from involved agencies pursuant to a coordination letter dated September 30, 2002 and associated attachments, the Board of Education of the Half Hollow Hills Central School District hereby designates itself as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b), with respect to the proposed additions and alterations at the Sunquam Elementary School.

SUNQUAM LEAD AGENCY NEGATIVE

DECLARATION: A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the following Resolution:

WHEREAS the Board of Education of the Half Hollow Hills Central School District is proposing additions and alterations at the existing Sunquam Elementary School;

WHEREAS the proposed work specifically consists of a new addition for cafetorium/kitchen and two (2) classrooms (total area of addition: 5,618 square feet), four (4) new classrooms and main office addition (total area of addition: 5,983 square feet), and relocation of the existing sanitary system from the area of the proposed cafetorium to a grassy area between Sweet Hollow Road and the existing bus loop;

WHEREAS upon implementation of the proposed project, the existing 57,000± square foot elementary school would be increased to 68,600± square feet (represents a 20.4 percent expansion);

WHEREAS peak enrollment is expected at 761± students in the year 2005-2006, and staff positions are expected to be 96± in the peak enrollment year, and this action is designed to address increased enrollment;

WHEREAS Parts I and II of the Full Environmental Assessment Form (EAF) were completed, and consultations were undertaken with the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) and the New York State Department of Environmental Conservation (NYSDEC);

WHEREAS the Board of Education of the Half Hollow Hills Central School District has designated itself as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b);

THEREFORE, BE IT RESOLVED that the Board of Education of the Half Hollow Hills Central School District, as lead agency for the actions contemplated herein, after review of the actions proposed at the Sunquam Elementary School, 6 NYCRR Part 617, and the associated documents and environmental analyses,

hereby determines that the above-described project is an Unlisted Action. Based upon the information contained in the Full EAF and associated documents, the Board of Education of the Half Hollow Hills Central School District, as Lead Agency for the action contemplated herein, and after due deliberation, review and analysis of the Full EAF, and the criteria set forth in 6 NYCRR §617.7, determines that the proposed action will not result in significant adverse impacts to the environment and hereby adopts the annexed Negative Declaration.

Mrs. Taff stated that the area in question has been previously disturbed and does not include the total acreage of the Sunquam School property.

APPOINTMENT OF PARENT REPRESENTATIVE

FOR CSE: A Motion was made by Mr. Marcucci, seconded by Mrs. Sorkin, and carried unanimously (7-0) to appoint Mrs. Patricia Myers, as a parent representative, for the Committee on Special Education.

ITEMS FROM THE ASSISTANT SUPERINTENDENT FOR SECONDARY EDUCATION:

Health Textbook

Through allocated monies in the health education budget, and after a thorough search and careful consideration, the textbook, *Essentials of Athletic Training* by Daniel D. Arnheim and William E. Prentice, 2002, is being recommended to the Board of Education for adoption. A copy is available in the Office of the District Clerk for the Board's review.

A copy of the Enrollment Report as of September 30, 2002 has been forwarded to the Board.

ITEMS FROM THE SUPERINTENDENT:

Half Hollow Hills Remembers

A dedication of the Half Hollow Hills Memorial Garden will be held on Tuesday, November 19th. The ceremony will begin at 4:00 p.m. at the Manasquan flagpole. The memorial garden, *Half Hollow Hills Remembers*, was constructed as a permanent tribute to friends and family lost on September 11, 2001.

Student Lunches with the Superintendent

Dr. Karnilow will, once again, be hosting groups of middle and high school students at monthly luncheon meetings. By developing a rapport with the students in our schools and learning more about their perceptions, ultimately, we will be able to make our schools even better.

School Visitations

The Superintendent of Schools and Assistant Superintendents make regular visits to our schools, meeting with principals and teachers to share ideas and conduct classroom visitations. The connection between Central Office and the schools is a critical factor in ensuring a quality education for all.

Chess Program

REACH CYA will be supporting an after-school chess program for students in kindergarten through grade 12. Research has shown that students participating in high-level critical thinking games develop positive attitudes about school and have achieved at higher levels than their non-participating peers. The 10-week session begins Thursday, December 5th, at Candlewood.

REQUESTS FROM THE

BOARD OF EDUCATION: The Board has requested the following items:

- An accounting of how the scholarship funds from the H. Russell Carll Estate are being distributed and what amount is left.
- An evaluation of the kindergarten curriculum.
- How is the radio station at High School East doing, and can we extend it to High School West?
- To consider the feasibility of a Summer Driver's Education Program and Health Program.
- To look at more opportunities for children to accumulate credit in the middle school.

BOARD COUNSEL: Mr. Feldman announced two Law Conferences in which Ehrlich, Frazer & Feldman will be presenters, and urged the Board to attend:

- Monday, December 9, 2002, Annual School Law Conference, presented by the Suffolk and Nassau Academies of Law and the Education Law Committees of the Suffolk and Nassau County Bar Associations.
- Tuesday, December 10, 2002, Dealing with Incompetent Teachers So We Leave No Child Behind, presented by New York State School Boards Association.

NEW BUSINESS: Mrs. Greenspan suggested sending out another letter through the Board Legislation Subcommittee on keg registration. Letters were sent out in 1999, signed by both the Board and PTA Council, in support of legislation that would require the registration of kegs of beer sold in New York State.

Mrs. Greenspan brought up the need to address the regional cost factor in determining state aid.

Mrs. Taff stated that she has previously done work on this issue and was planning on several fronts for the Board to pursue regarding this.

COMMENTS FROM

VISITORS: None

ADJOURNMENT: A Motion was made by Mr. Marcucci, seconded by Mrs. Greenspan, and carried unanimously (7-0) to adjourn the meeting at 10:50 p.m.

Respectfully submitted,

Rosanne Marini, District Clerk