CALL TO ORDER: The meeting, held at Manasquan Central Office, was called to order by Mrs. Greenspan at 8:05 p.m.

PLEDGE OF ALLEGIANCE: Mrs. Greenspan commenced the meeting with the Pledge of Allegiance.

The Board of Education and Administration introduced themselves to the audience.

Mrs. Greenspan welcomed everyone to this evening’s Board Meeting.

Mr. Manuel gave a brief update on facilities:

- Chestnut Hill and Vanderbilt Elementary Schools 4-Classroom Additions
- Forest Park Elementary School 6-Classroom Addition, as well as interior flooring, ceiling and lighting
- New parking lot at Chestnut Hill and widening the road from Bagatelle Road
- New parking and bus loop at Vanderbilt Elementary School
Playground and blacktop area at Forest Park  
Turf Field at High School East  
Turf Field at High School West  
Track at Candlewood Middle School  
Refurbished Auditorium at West Hollow Middle School

MINUTES: A Motion was made by Mrs. Catapano, seconded by Mrs. Kaufman, and carried unanimously (6-0) to approve the Minutes of July 2, 2007, July 16, 2007, and July 24, 2007, as written. Mrs. Sorkin abstained.

CORRESPONDENCE: The District Clerk highlighted the correspondence received by the Board.

- Several letters regarding a particular coach.

COMMENTS FROM VISITORS: Lauren Arcoleo is Co-Captain of the High School West Girls Varsity Softball Team and spoke in support of a particular coach.

Julie Sullivan has a son and a daughter who had a particular coach and spoke favorably about him.

Nancy Herman has a daughter who played for a particular coach and spoke favorably about him.

Kristen Sullivan is a High School West graduate who has played for a particular coach and spoke favorably about him.

Vic Vosilla is a former little league coach and spoke in favor of a particular coach.

Mrs. Greenspan said that any decisions that are made, are not made by one person. Decisions are made with a lot of thought and consideration. The Board appreciates all of the letters and comments they have received about the coaching position.

Mr. DeStio also stated that a decision will be made with information that has been gathered for over two years.

ACTION ITEMS:  
PERSONNEL

A Motion was made by Mr. Marcucci, seconded by Mrs. Sorkin, and carried unanimously (7-0) to approve the Personnel Report in its entirety.
A Motion was made by Mr. Marcucci, seconded by Mrs. Sorkin, and carried unanimously (7-0) to approve the Personnel Report as follows:

### ADMINISTRATIVE PERSONNEL

**Appointments/Probationary**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Grade</th>
<th>Appointment Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brennen Bierwiler</td>
<td>3A PAU/Assistant Principal</td>
<td>8/21/07-8/20/10</td>
<td>NYS Perm. SDA</td>
</tr>
</tbody>
</table>

### CERTIFICATED PERSONNEL

**Resignations**

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept/Subject</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leah Sprague</td>
<td>HSE/HSW/Music</td>
<td>7/26/07</td>
</tr>
</tbody>
</table>

**Leaves of Absence**

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept/Subject</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karolyn Casazza</td>
<td>CW/Art</td>
<td>10/22/07-6/30/08</td>
</tr>
<tr>
<td>Heather Dalton</td>
<td>WH/Music</td>
<td>9/1/07-1/25/08</td>
</tr>
<tr>
<td>Carrie McCabe</td>
<td>OTS/Elem.</td>
<td>10/9/07-6/30/08</td>
</tr>
<tr>
<td>Alysha Mohammed</td>
<td>WH/Math</td>
<td>10/1/07-6/30/08</td>
</tr>
</tbody>
</table>

**Family Medical Leaves**

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept/Subject</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Claudia Brunhuber</td>
<td>VAN/Art</td>
<td>10/15/07-1/11/08</td>
</tr>
<tr>
<td>Lawrence Uhrlass</td>
<td>CW/Elem.</td>
<td>10/8/07-11/9/07</td>
</tr>
</tbody>
</table>

**Employees Returning to Regular Status**

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept/Subject</th>
<th>Grade</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sonya Sorochinsky</td>
<td>WH/Elem.</td>
<td>10D</td>
<td>9/1/07</td>
</tr>
</tbody>
</table>

**Appointments/Probationary**

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept/Subject</th>
<th>Grade</th>
<th>Appointment Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dina Futterman</td>
<td>DW/Elem.</td>
<td>6G</td>
<td>9/1/07-8/31/09</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>NYS Perm. Elem Pre K-6</td>
</tr>
<tr>
<td>Alexis Schreiber</td>
<td>DW/Spec. Ed.</td>
<td>5D</td>
<td>9/1/07-8/31/09</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>NYS Perm. Special Ed.</td>
</tr>
</tbody>
</table>

**Appointments/Leave of Absence Replacements**

<table>
<thead>
<tr>
<th>Name</th>
<th>Dept/Subject</th>
<th>Grade</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barbara Clareen</td>
<td>DW/Reading</td>
<td>7D</td>
<td>9/1/07-6/30/08</td>
</tr>
<tr>
<td>Jillian Gajeski</td>
<td>DW/Spec. Ed.</td>
<td>2A</td>
<td>9/1/07-6/30/08</td>
</tr>
<tr>
<td>Claire Goldfarb</td>
<td>DW/Elem.</td>
<td>1D</td>
<td>9/1/07-6/30/08</td>
</tr>
<tr>
<td>Cheryl Keller</td>
<td>DW/Elem.</td>
<td>2D</td>
<td>9/1/07-6/30/08</td>
</tr>
<tr>
<td>Sarah Thompson</td>
<td>DW/Elem.</td>
<td>1B</td>
<td>9/1/07-6/30/08</td>
</tr>
<tr>
<td>Colleen Tobin-Balsamo</td>
<td>DW/Spec. Ed.</td>
<td>1D</td>
<td>9/1/07-6/30/08</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>NYS Initial Spec. Ed</td>
</tr>
</tbody>
</table>
Changes
1. Patricia Coffey 2A DW/.6 English
   (Was .4 – an increase of .2 for a total of .6)

Change from Elementary Term Appointment to Probationary Appointment
1. Margaret Fezza 4D SUN/Elem.  9/1/07
2. Cynthia Lombardo 3D VAN/Elem.  9/1/07
3. Michele Schutte 8F FP/Elem.  9/1/07
4. Nazanene Yaqubie 3D SUN/Elem.  9/1/07

Change from ELA Term Appointment to Probationary Appointment
1. Catherine Citrolo 9D CW/Reading  9/1/07

Substitutes
1. Melissa Avella
2. Jennifer Giallanza
3. Richard Harris
4. Terri Meltsch Kindelmann
5. Anthony Letterel
6. Danielle Lichtenberger
7. Loredana Mannino
8. Christopher O’Brien
9. Jose Saenz de Viteri
10. Andrew Salomon
11. Ashley Taylor

Substitutes for FMLA
1. Richard Abarno $263.59 (1/200 of Step 1D)
2. Maria Armetta $229.56 (1/200 of Step 1A)
3. Melanie Ginsberg $284.61 (1/200 of Step 3D)
4. Saramary Goldstein $263.59 (1/200 of Step 1D)
5. Elizabeth Heaton $271.11 (1/200 of Step C + 300)
6. Cheryl Santello $263.59 (1/200 of Step 1D)

NON-CERTIFICATED PERSONNEL

Retirements
1. Richard Becker Custodian/HSE 12/3/07
2. Frank Giordano Night Head Custodian/HSW 11/1/07

Resignations
1. Monique Anderson Paraprofessional/HSW 6/13/07
2. Mary Cigliano Paraprofessional/PAU 7/25/07
3. Niles Davis Paraprofessional/HSW 7/25/07
4. Theresa Flynn Paraprofessional/VAN 8/21/07
5. Teresa Hill  Lunchroom Monitor/PAU   7/12/07
6. Ryan Kosiorowski  Paraprofessional/WH   8/10/07
7. Marlene Loewy  Paraprofessional/VAN   8/8/07
8. Jeanne Rolston  Paraprofessional/CH   7/30/07

Leaves of Absence
1. Jaspindar Buttar  Paraprofessional/VAN  9/4/07-12/21/07
2. Theresa Caraballo  Paraprofessional/SH  9/4/07-6/30/08

Employees Returning to Regular Status
1. Barbara Catapane  Paraprofessional/OTS   9/4/07
2. Denise O’Donnell  Lunchroom Monitor/VAN  9/5/07
3. Cathy Scarfi  Paraprofessional/SUN   9/4/07
4. Michelle Trovato  Lunchroom Monitor/OTS  9/5/07

Appointments/Probationary
1. Theresa Flynn  $30,884 Senior Clerk Typist/OTS  8/22/07

Changes
1. Marilyn Pigott  Senior Clerk Typist from Otsego To High School West  7/23/07

Substitutes
1. Nhora Beltran  Sub. Clerical, Paraprofessional  9/4/07
2. Melissa Cuda  Sub. Summer School Paraprofessional  8/21/07
3. Ashley DePalo  Sub. Summer School Paraprofessional  8/21/07
4. Deborah Galati  Sub. Summer School Paraprofessional  8/21/07
8. Anna Palumbo  Sub. Food Service Worker  9/4/07
10. Lindsay Raffaele  Summer Substitute Clerical  8/21/07
11. Renata Robak  Summer Substitute Clerical  8/21/07
13. Carol Sebok  Sub. Lunchroom Monitor/VAN  9/20/07
15. Paul Tournu  Summer Substitute Custodian  8/21/07
16. Anne Votta  Sub. Summer School Paraprofessional  8/21/07

Appointments/Permanent
1. Cathy Gucker  Food Service Worker/WH  8/21/07
Appointments – Monitors/Paraprofessionals/Etc.
1. Arlene Machold  Step 8/$15.41 Paraprofessional  9/4/07
2. Josette Napolitano Step 4/$12.51 Health Office  9/4/07
   Paraprofessional/OTS
3. Ingrid Steffens Step 1/$41,437 Registered Nurse/DW 9/1/07

2007/2008 ANNUAL PROFESSIONAL PERFORMANCE REVIEW

ADDITIONAL COMPENSATION

A) Elementary Language Arts Curriculum Writing
B) Elementary Report Card Curriculum Pay
C) Family and Consumer Science Curriculum Writing
D) Fine Arts Curriculum Writing
E) Health Curriculum Writing
F) Intramural Supervision
G) Math Curriculum Writing
H) PDP Reimbursement
I) Pupil Personnel Reimbursements
J) Science Curriculum Writing and Summer Workshops
K) Secondary Language Arts Curriculum Writing
L) Social Studies Curriculum Writing
M) Fall 2007/2008 Middle School and High School Coaching Appointments

ADDENDUM TO PERSONNEL REPORT

CERTIFICATED PERSONNEL

Appointments/Probationary
1. Danielle Terravecchia  6D DW/Elementary  
   9/1/07-8/31/09

BUDGET TRANSFERS: A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the Budget Transfers.

BID AWARDS: A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the following Bid Awards:

1. Bid #08-03: Glass for Glazing Purposes
2. Bid #08-06: Reconstruction and Renovations at West Hollow Middle School
3. Bid #08-08: Purchase & Delivery of Musical Instruments and Equipment
4. Bid Co-Op: Carbonated Drinks With or Without Equipment
5. Bid Co-Op: Non-Carbonated Drinks With Equipment
7. Bid Co-Op: Coffee With/Without Equipment
8. Bid Co-Op: Grocery

ADDENDUM TO BID AWARDS

1. Bid Co-Op: Miscellaneous Foods

CHANGE ORDER – NRI CONSTRUCTION:

BE IT RESOLVED that the Board of Education moves to accept the Change Order #4/Allowance Authorization in the amount of $30,000.00, for the removal and replacement of unsuitable material at storm water leaching pools in the west parking lot at Chestnut Hill. Work to be performed by NRI Construction, Inc.

A Motion was made by Mr. Marcucci, seconded by Mrs. Kaufman, and carried unanimously (7-0) to approve the above Resolution.

DISPOSITION OF SURPLUS AND OBSOLETE EQUIPMENT:

BE IT RESOLVED upon recommendation of Corinne Carriero, Director of Instructional Technology, that eight (8) tables and fifty (50) chairs from the library at West Hollow Middle School which are no longer functional and pose a safety issue, be declared obsolete and should be disposed of in a manner that is in the best interest of the Half Hollow Hills Central School District.

BE IT RESOLVED upon recommendation of Sal Randazzo, Director of Fine Arts, that Pianos listed in a memorandum dated July 27, 2007, due to their age and lack of functionality, are no longer cost effective for use by the District and are hereby declared surplus and to be disposed of in a manner that is in the best interest of the Half Hollow Hills Central School District.

BE IT RESOLVED upon recommendation of Patrick Murphy, Director of Health & Physical Education, and Debra Intorcia, Principal of High School West, that Equipment in the Weight Rooms at High School West and High School East, as listed in memorandums dated July 11, 2007, due to their age and lack of functionality, are no longer viable for use by the District and are hereby declared surplus and to be disposed of in a manner that is in the best interest of the Half Hollow Hills Central School District.
A Motion was made by Mr. Marcucci, seconded by Mrs. Kaufman, and carried unanimously (7-0) to approve the above Resolutions on Surplus and Obsolete Equipment.

MINI GRANT CHECK: A Motion was made by Mr. Marcucci, seconded by Mrs. Sorkin, and carried unanimously (7-0) to accept the check in the amount of $1,000 from the Wal-Mart Foundation for a Teacher of the Year Award to Sunquam Teacher, Rachel Silverman. The funds will be used for books/supplies at Sunquam Elementary School.

SCHEDULE OF INVESTMENTS: A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the Schedule of Investments for the period ending June 30, 2007.

TREASURER’S REPORT: A copy of the Treasurer’s Report for the period ending June 30, 2007 has been forwarded to the Board.

CLAIMS AUDIT REPORT: A copy of the Claims Audit Report for the period July 1 to July 31, 2007 has been forwarded to the Board.

CASH FLOW SCHEDULE: A copy of the Cash Flow Schedule for the period ending June 30, 2007 has been forwarded to the Board.

WARRANT: Bills pending Claims Auditor approval totaling $6,363,845.46. The Claims Audit Report for these bills will be provided at the Board Meeting of September 10, 2007.

RESOLUTION: **BE IT HEREBY RESOLVED** that the Board of Education of the Half Hollow Hills Central School District authorizes the Harmony Entertainment Group to utilize the Candlewood Middle School Auditorium during the Fall 2007 and waives the District’s use fee.

A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the above Resolution.

CSE RECOMMENDATIONS: A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the August 20, 2007 CSE Recommendations.

CPSE RECOMMENDATIONS: A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the August 20, 2007 CPSE Recommendations.
APPOINTMENT OF PARENT REPRESENTATIVES: A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to appoint Mrs. Tracy Porter and Ms. Donna Walsh to act as Parent Representatives on the Committee on Special Education or the Committee on Preschool Special Education.

APPOINTMENT OF IMPARTIAL HEARING OFFICER: A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to appoint Mr. Jerome Schad as the Impartial Hearing Officer for a special education student (ID#15955).

CONSULTANT CONTRACTS: A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to approve the following consultant contracts:

- Little Flower Children’s Services
- NYSARC, Inc.

NEW BUSINESS: Mrs. Greenspan offered the “First Reading” of the new Use of Facilities Policy which will replace current Policy Numbers 7510 and 7511. She thanked Mrs. Bottenus and Mr. Manuel for all of their work on this policy.

Mrs. Greenspan said the Board’s Policy Committee met with Dr. Smith to discuss changes to the Wellness Policy (Policy #5427). It is suggested that the following change be made:

On page seven of the policy regs, under the headings “Parties”, include the following:

“Candy of any kind is not permitted. Goody bags and holiday cards with chocolate or candy (such as on Valentine’s Day) are not permitted.”

A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to accept the above changes to the Wellness Policy.

DESIGNATION OF DELEGATES TO NYSSBA CONVENTION: A Motion was made by Mr. Marcucci, seconded by Mrs. Catapano, and carried unanimously (7-0) to designate Mrs. Bottenus as Voting Delegate and Mrs. Kaufman as Alternate at the New York State School Boards Association Annual Convention in New York City, October 27, 2007.
RESOLUTION:  

**BE IT RESOLVED** that upon the recommendation of Dr. Patrick Harrigan, Assistant Superintendent for Research, Assessment and Special Services, and based upon a particular hardship presented to and considered by the Board of Education, the Board of Education hereby suspends its Policy #5111 to allow a student (ID #11203) to attend High School East for his senior year, during the 2007-2008 school year, without payment of tuition.

A Motion was made by Mr. Marcucci, seconded by Mrs. Kaufman, and carried unanimously (7-0) to approve the above Resolution.

ADJOURNMENT:  

A Motion was made by Mr. Marcucci, seconded by Mrs. Sorkin, and carried unanimously (7-0) to adjourn the meeting at 9:20 p.m.

Respectfully submitted,

______________________________
Rosanne Marini, District Clerk